



Summary

Program Year 2021 Ohio Consolidate Plan Housing Assistance Grant Program Advisory Committee Meeting

Webex

Wednesday, November 4, 2020

9:00 a.m. to 12:00 p.m.

1. Welcome and Introductions
2. PY-2019 Funding Review
 - Request 21 applications = \$7.2 million
 - Funded 20 applications = \$4.5 million
3. PY-2020 Changes
 - Application Due Date- Wednesday, October 28, 2020
 - Application language was changed from emergency home repairs to essential home repairs.
4. Housing Assistance Grant Program Proposed Topics of Discussion
 - Level of Assistance
 - Current Levels: \$7,500 for Repairs and \$3,000 for DPA
 - Committee Members expressed need for increase of repair limit due to increased construction prices and soft costs being included in the limit.
 - Many Committee members expressed they must leverage with other funds to get larger projects completely. Typically, it is a loan for the balance.
 - A request to raise the admin cap was made. It is currently 10% of total request.
 - Contractor Qualifications and RRP
 - Even if not “disturbing” painted surface, they must be certified as required by the EPA RRP regulation.
 - Lead Regulations: EPA vs HUD
 - Clearance and testing can follow the EPA RRP regulations; however, all contractors must be EPA RRP as specified in the RRS.
 - Status Reports and Address Set-Ups
 - Status Reports need to be submitted by the due date (3/15 and 9/15).
 - Status Report submission is a performance measure when rating funding requests.
 - Addresses should be entered in “real time” and not wait for the FPR.
 - Application Points Adjustment.
The OCD will rate applications based on the following criteria.
Current Rating Criteria
 - Program Impact (10 points): Projects will be evaluated based on the extent to which the proposal has a direct relationship to eligible categories in HAGP;
 - Need (10 points): Extent to which the project fills a gap in available housing activities that cannot be provided through other means and, for Essential Home Repair/Accessibility Modifications projects, evidence that CDBG funds are not available;
 - Income targeting (10 points): Extent to which the project serves low-income persons with household income at or below 50% AMI for Essential Home Repair/Accessibility Modifications and/or 65% AMI (with a preference of 50% AMI) for Down Payment Assistance/Homebuyer Counseling;
 - Organization History (10 points): Extent to which the applicant demonstrates the ability to successfully implement the proposed activities;

- Staff Background/Experience (10 points): Projects will be evaluated based on the degree to which resumes or position descriptions are provided for key staff involved in the project and demonstrate sufficient background and experience to successfully implement the project;
- Program Feasibility (15 points): The extent to which the project is reasonable and cost-effective based on the request amount, cost per housing unit, etc.;
- Program Coordination (10 points): Projects will be evaluated based on the extent to which documentation demonstrating coordination and support for the project or activity is provided by organizations involved in the project;
- Project Design/Outcomes (20 points): The extent to which projects are well-designed, clearly presented, and are likely to produce or retain housing stock and accomplish the stated objectives and proposed outcomes; and
- Budget/Reasonableness (5 points): The extent to which budget figures are accurate, consistent, and reasonable.

Proposed Rating Criteria

Capacity and Performance (60 points)

- (Organization History) Extent to which the applicant demonstrates the ability to successfully implement the proposed activities;
- (Staff Background/Experience) Projects will be evaluated based on the degree to which resumes or position descriptions are provided for key staff involved in the project and demonstrate sufficient background and experience to successfully implement the project;
- (Organization History) Past Performance in implementing ODSA grants demonstrated through, monitoring, timely reporting and ODSA audits.

Need/Distress (10 points)

- (Need) Extent to which the project fills a gap in available housing activities that cannot be provided through other means and, for Essential Home Repair/Accessibility Modifications projects, evidence that CDBG funds are not available;
- Distress Factors: Total state low-to-moderate income population...

Program Impact (30 points)

- (Program Impact) Projects will be evaluated based on the extent to which the proposal has a direct relationship to eligible categories in HAGP;
- (Income Targeting) How will applicant market the program to clients in the target income.
- (Program Feasibility) The extent to which the project is reasonable and cost-effective based on the request amount, cost per housing unit, etc.;
- (Program Design) The extent to which projects are well-designed, clearly presented, and are likely to produce or retain housing stock and accomplish the stated objectives and proposed outcomes; and
- (Budget/Reasonableness) The extent to which budget figures are accurate, consistent, and reasonable, and application quality.
- Program Design to ensure repairs meeting RRS and RRP certified service providers, rehab specialists, and/or construction managers.

5. Training Needs and Recommendations

- Committee Member inquired if OHTF funding can pay for training at COAD for inspectors and in-house contractors.

6. Suggestions for Changes for Program Year 2021 or Future Program Years

- One Committee Member expressed gratitude for the simplicity of the grant application.

7. Other Issues/Comments/Questions

- Thank you for understanding and flexibility during COVID shutdown.

8. Comments of Other Members of the Public

- None